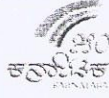


GULBARGA ELECTRICITY SUPPLY COMPANY LIMITED

Office : 08472 255142
08472 256782
Fax No: 08472 256842



Corporate Office
Station Road Kalaburagi

No. GESCOM/GM/DCA (HRD)/G-11-/2017-18/ 26812-22

Date: 31 AUG 2017

OFFICIAL MEMORANDUM

Sub : Training Programme on “Development Programme for Office Secretaries, Personal Assistants and Office Staff, Focus:e –Age” from 06.09.2017 to 10.09.2017 at Goa.

Ref : Jaipur Productivity Centre Jaipur Email Date :21.08.2017.

** *** **

The following officers are hereby nominated to attend the training programme on “**Development Programme for Office Secretaries, Personal Assistants and Office Staff, Focus: e –Age**” from 06.09.2017 to 10.09.2017, at Hotel Lapaz Gardens, Vasco-da-Gama Goa.

The Course fee of Rs. 99,120/- for 2 Participants payable through a DD in favour of “**Jaipur Productivity Centre**” Payable at Jaipur.

Sl. No.	Name of the Officers	Designation	Place of Working	Remarks
1	Sri. Shreeram	P.S.	Corporate Planning, Corporate Office, GESCOM, Kalaburagi	08472-256900 PStoCECP@gescom.in
2	Sri. Srinivas.D.Akki	A.O.	Legal Section Section Corporate Office, GESCOM, Kalaburagi	9448482191 AO_Legal@gescom.in Gescom.pp08@gmail.com

This training programme is Residential.

Approval is also accorded to pay a participant fee of Rs. 42,000/- (Rupees Forty-Two Thousand Only) + 18% GST Tax, total amounting to Rs. 49,560/- (Fourty Nine Thousand Five Hundred Sixty Only) for each participant in the form of Demand Draft drawn in favour of “**Jaipur Productivity Centre**” Payable at Jaipur from the concerned pay drawing office of the depute and the same has to carried by the participant officer.

Contact Person: C.M. Khurana, Director, Phone No. 09414271490/09610111392
Email ID – jpcjaipur@rediffmail.com or cmkhurana.jpr@gmail.com

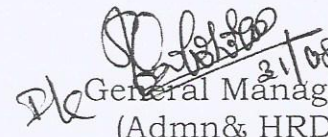
Participants are eligible for TA & DA as applicable. They are requested to keep this office informed regarding their participation in the training programme and furnish overall feedback to their controlling officer along with a copy to the undersigned in the prescribed format (uploaded in the website) within fifteen days from the date of completion of programme.

Acc/Com/IT
along to

Note :

1. The officers deputed must attend the training compulsorily
2. If the officers are unable to attend the training programme due to unavoidable situation, then his/her controlling officers shall make alternate arrangements to depute officers of equivalent cadre from their Zone/Circle as a substitute. Otherwise, permission shall be obtained from the General Manager (Admn & HR), GESCOM, for non-participation.
3. Non-participant without prior permission/approval will be treated as disobedience & action will be initiated against such officers.

Approved by Managing Director


General Manager
(Admn & HRD)
GESCOM, Kalaburagi

Copy to:

1. The Chief Engineer (El), (CP) Corporate Office, GESCOM, Kalaburagi
2. The Account Officer, Legal Section, Corporate Office GESCOM, Kalaburagi
3. The Executive Engineer (El), PTC Section, Corporate Office GESCOM, Kalaburagi
4. The Executive Engineer (El), Commercial, Corporate Office GESCOM, Kalaburagi- with a request to upload it in the Website
5. Concerned Officer- requested to obtain prior permission from their controlling officer to participant in the programme.
6. C.M. Khurana, Programme Director (DP) Jaipur Productivity Centre 41, Income Tax Colony-2, Jagatapur Road, P.O. Malviya Nagar, Jaipur-302017.
PS to MD/D(T)/C.F.O. for information
MF